

CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES

DECEMBER 17, 2020

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., December 17, 2020 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. The Board determined that it is impossible and impractical for all members of the Board, other Board personnel, and members of the public to be physically present at this meeting due to the COVID-19 pandemic, and that it is necessary to conduct the meeting by electronic means. The Board has provided public access to the electronic meeting. Trustees present were Alan Andersen, Terry Garnes, Doris Bass, Lee Boeke and Mary Schwaller.

Motion by Bass, Second by Andersen with all voting “Aye” to approve the agenda.

The Board entertained oral requests and communications from the audience.

Motion by Garnes, Second by Schwaller with all voting “Aye” to approve the consent items: 11/19/20 Board Minutes, Abstract of Claims #2020-12 in the amount of \$359,364.⁹⁰, Financials.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Renewable Energy Project - Sale of Neal 4 / N3 Transmission Lease / Lehigh-Webster Facilities - Lordstown Motors Building R&D Center - New EV Coalition Advocating for 100% EV Sales in U.S. by 2030 - New Jersey and Other States Looking to Ban Gas Car Sales; Britain (UK), Quebec to Follow - Electric School Bus Fleets Test V2G Proposition - GM EV Battery Breakthrough - GM Preps Cadillac For EV Future - Volkswagen to Invest \$86B into EVs - SpaceX Gets \$886 MM From FCC - NPDES Permit at Water Treatment Plant - SRF Sponsored Project - Non-Pay Notices/Statistics.

The Board discussed the 2021 Policy Updates. The Board concurred to leave the Board Officers the same as last year. Motion by Bass, Second by Andersen with all voting “Aye” approving the annual update to CRMU’s Wage & Benefit Program. Motion by Schwaller, Second by Boeke with all voting “Aye” approving the annual update to CRMU’s Conflict of Interest Policy. Motion by Garnes, Second by Bass with all voting “Aye” approving the 2021 Energy Efficiency Program.

Kristine Devereaux of Williams & Company presented the FYE 2020 Audited Financial Statements to the Board of Trustees. After the presentation and discussion, Motion by Garnes, Second by Schwaller with all voting “Aye” approving the FYE 2020 Audit Financial Statements.

The General Manager updated the Board on the progress/schedule of the 2021 Substation Project – specifically the next phase which is the construction work necessary to remove the old transformer, installation of the new transformer and connections to the switchgear, and installation of new air break switches and high side fusing at both the Main and Iron Hills Substations. The General Manager reported that CRMU received 4 bids on December 11th. Upon evaluation and review of the bids, DGR Engineering and staff recommended awarding the bid to Harold K. Scholz Company in the amount of \$398,000. Motion by Garnes, Second by Bass to award the 2021 Substation Project – Construction bid to Harold K. Scholz Company in the amount of \$398,000.

Motion by Garnes, Second by Bass with all voting “Aye” to renew the five-year annual maintenance contract with Ziegler CAT for CRMU’s three diesel generator sets at a cost of \$21,378.⁰⁶/year.

Motion by Bass, Second by Schwaller with all voting “Aye” authorizing the General Manager to renew the Hearst Network Retransmission Agreement.

Motion by Schwaller, Second by Boeke with all voting “Aye” authorizing the General Manager to renew the Sinclair Broadcasting Network Retransmission Agreement.

The General Manager gave a sanitary sewer update to the Board discussing progress on the Sanitary Sewer Rehabilitation Project including the IDNR approved Facility Plan, Environmental Categorical Exclusion Notice, Intended Use Plan application to SRF and \$500,000 CDBG grant award notification. Motion by Garnes, Second by Andersen will all voting “Aye” authorizing the General Manager to execute the engineering services agreement with V&K Engineering for the sanitary sewer rehabilitation project.

The General Manager reported that V&K Engineering should have the plans and specifications completed to submit to the IDNR for CRMU’s construction permit in January. Bidding for the project is scheduled for February 2021 with construction to begin in March of 2021. The General Manager reported that staff is working with Public Financial Management per SRF requirements to create a financial pro forma for the Board’s evaluation in determining the additional revenue requirement and rate increase necessary to service the debt.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees